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8 February 1952

MEMORANDUM FOR: ASSISTANT DIRECTOR, NATIONAL ESTIMATES
 ASSISTANT DIRECTOR, COORDINATION AND DISSEMINATION
 ASSISTANT DIRECTOR, CURRENT INTELLIGENCE
 ASSISTANT DIRECTOR, OPERATIONS
 ASSISTANT DIRECTOR, POLICY COORDINATION
 ASSISTANT DIRECTOR, RESEARCH AND REPORTS
 ASSISTANT DIRECTOR, SCIENTIFIC INTELLIGENCE
 ASSISTANT DIRECTOR, SPECIAL OPERATIONS
 ASSISTANT DIRECTOR, PERSONNEL
 ASSISTANT DIRECTOR, COMMUNICATIONS

SUBJECT: CIA Comment on IAC Documents

1. In general there are two categories of documents which are considered in the IAC:

- a. National Intelligence Estimates, and
- b. Documents dealing with arrangements relating to intelligence activities.

2. Since General Smith took office there have been general understandings with respect to providing the comments and advice of the CIA offices on these materials. It is thought desirable to call these to your attention again:

- a. All documents, except those dealing with restricted data or in rare cases other types of highly sensitive material, automatically go to the offices of the Deputy Directors and to each Assistant Director at the time of dissemination to the other agencies, if not earlier.
- b. Comments of the CIA offices arising either directly from their responsibilities or which occur to them even though outside of their responsibilities should be referred (1) in the case of National Estimates, to O/NE, and (2) in the case of other documents, to O/IC.
- c. In respect of the second category of documents, dealing with arrangements for intelligence activities, O/IC seeks to identify specifically in each case the offices having an interest and to take the initiative to see that their views are solicited.

3. O/IC is responsible for submitting appropriate briefing material for the Director on Wednesday morning prior to each Thursday IAC meeting and you are requested to keep this deadline in mind in making your comments to O/IC.

JAMES G. REBER

cc: DD/I
 DD/P
 DD/A

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Intelligence Coordination